U.S. SENATOR RICHARD C. SHELBY'S

Service Academy Nomination
Application Packet
Classes Entering 2015

Enclosed:

- Information Sheet
- Minimum Requirements
- Application Form
- Recommendation Forms

U.S. SENATOR RICHARD C. SHELBY'S
Information Sheet 2015

UNITED STATES SERVICE ACADEMY NOMINATION APPLICATION

Note to Applicant: Please read the information below before completing academy forms.

1. GENERAL INFORMATION

Because of the extremely keen competition for nominations, you are urged to apply to every nominating authority for which your eligibility allows (i.e., Senator Sessions, your Congressman, Presidential, Vice-Presidential, Children of Deceased or Disabled Veterans, etc.). While you are encouraged to apply to a number of sources if eligible, you should not specify a different academy with each application; careful thought and consideration should be given to your first choice of an academy and it should be listed as your first choice across the board in order to increase your chances for receiving a nomination. That said, if you receive a nomination from another source, I will not be able to duplicate that nomination. In order that more Alabama students will have an opportunity to be reviewed by the academies, please let me know immediately if you are nominated by another authority. Additionally, should you change your career goals and decide not to pursue a nomination to a service academy, please notify me, as it will offer the opportunity to another student.

Please note that each Congressional Office uses a selection process that is designed to meet its own needs and standards. The different procedures are often confusing to applicants who apply to more than one source; however, last-minute misunderstandings can be avoided by carefully studying and following the instructions of each office.

My office will officially begin accepting applications for service academy nominations on Monday, August 4, 2014. Any applications received prior to this date will be held and subsequently acknowledged and placed into the nomination pool once submission opens. In order to be considered for a service academy nomination for Fall 2015 entrance, all applications, including any additional or updated information as required, must be postmarked no later than Friday, December 5, 2014. You will be notified by mid February 2015 regarding the outcome of your service academy application.

2. REQUIREMENTS

a. Residency: Applicant must be a legal resident of Alabama.

b. Application Form: The enclosed application must be completed and returned promptly. Formal candidacy is established in my office upon receipt of the application. It is not necessary that you send all the required information at once but if your application is not received within a

reasonable time after your initial inquiry, it will be presumed that you are no longer interested in pursuing a nomination. The manner in which the application process is handled by the student seeking nomination indicates the seriousness of the individual and his/her drive to attend a service academy.

c. Recommendation Forms: The enclosed recommendation forms must be completed and returned to my office along with your application. Limit the number of recommendation letters to three (3) as instructed. The first recommendation letter should be completed by your school counselor, advisor or principal, while your other two recommendations should be from individuals of your choosing; I am looking for three letters of quality, especially when the author has firsthand knowledge of the student. If you have additional recommendations, please forward them to the service academy of your choice where you have opened a pre-admission candidate file.

d. Transcript: In addition to your academic selections and performance, your official high school transcript must show your final junior year grades and numerical class rank. If your school does not rank students, please have your counselor or advisor indicate that. Also, it is your responsibility to request that your counselor or advisor send an up-to-date transcript and keep your records current.

e. College Boards: For admissions purposes, the SAT and ACT are the entrance examinations recognized by the service academies. Applicants are responsible for taking one of these standardized tests (though many choose to take both) and for requesting scores to be sent to the academy/academies, as well as to my office. In order to be considered for nomination, you must be tested prior to the application submission deadline of Friday, December 5, 2014. Therefore, the SAT administered on Saturday, November 8, 2014, and the ACT administered on Saturday, October 25, 2014, are the last tests which you may take if the results are to be received in my office before the deadline. Please direct SAT and ACT scores to my office by indicating "Senator Richard Shelby of Alabama" as the score recipient with the designated code on the CEEB form. If you are unable to include my office in your original choices for test reports, please send me a copy of the report you receive in order to save time and the additional report fee. If you submit more than one set of scores to my office along with your application, the higher scores will be counted and/or super-scored.

f. Qualifying Medical Examination: Each individual service academy will recommend a schedule of medical examinations to the Department of Defense Medical Examination Review Board (DODMERB) after receipt of your pre-candidate questionnaire, which is used to open a pre-admission candidate file at the academy. There is no cost to the candidate for the examination. Be sure to mail the appropriate yellow, blue, green or white cards as soon as possible to the corresponding academy/academies.

g. Leadership: Leadership and physical fitness are judged from the information provided on your application form. This information should be kept up-to-date. Unlike civilian colleges, the service academies place strong emphasis on physical training. In addition, the academies place a high premium on leadership roles and extracurricular activities. Therefore, consideration must be given to each candidate's proven ability in these areas. It must be noted, however, that leadership can also be evident in areas other than athletics.

3. TYPE OF NOMINATION: COMPETITIVE

The top ten (10) applicants will be selected as nominees per every one (1) vacancy at the Air Force Academy, U.S. Military Academy and U.S. Naval Academy; these 10 nominees are referred to as a "slate." The Merchant Marine Academy only accepts 1 slate per year regardless of vacancy. I rank each slate competitively, meaning that upon my submission, the respective service academy will then review all 10 nominations for the most qualified candidates. Therefore, the service academy has the ultimate and final responsibility to appoint a nominee for entrance.

4. BASIS FOR SELECTION

Selection of the top 10 candidates for nomination for each slate is made competitively on the basis of a composite of academic factors (60%) and leadership potential, extracurricular activities, physical fitness, and recommendations (40%). The following criteria are used:

a. School records: A competitive candidate will often be stand in the upper 20% of his/her class and maintain above a 3.5 weighted grade point average.

b. College Board Scores: A competitive candidate will often have an SAT score of 600 or better in both math and verbal and/or a composite ACT score of 29 or better.

c. Motivation: One of the most important considerations in the selection of a nominee is the candidate's desire to attend a service academy. It can also be the most difficult to measure. Therefore, a competitive candidate will show diligence and timeliness in completion and submission of his/her application, as well as sincere expression in his/her personal statement.

Please direct all correspondence regarding service academy nominations to Heather Adams using the following contact information:

U.S. Senator Richard Shelby
attn: Heather Adams
1800 5th Avenue North
321 Federal Building
Birmingham, AL 35203

Heather_Adams@shelby.senate.gov

p/ 205.731.1384
f/ 205.731.1386

*Due to the high volume of inquiries and submissions, written correspondence is preferred. Candidates, as well as their supporters, are encouraged to email her anytime for assistance.

U.S. SENATOR RICHARD C. SHELBY'S
Minimum Requirements

Note to Applicant: The completion of these requirements makes one eligible, but does not guarantee a nomination. Senator Shelby will submit ten nominations to each academy, and selection is competitive. If you have not yet started a pre-candidate file at the academy of your choice, do so immediately!

	Minimum Requirements	Minimum Scores	Avg. Scores at Academy
U.S. NAVAL ACADEMY Director of Candidate Guidance Annapolis, Maryland 21402-5019 1-800-638-9156	U.S. Citizen/Age 17-21 Unmarried/No Dependents Nomination PAE and DODMERB exams 6 yrs. Post-grad Active Duty	SAT V-600, M-600 ACT E-26, M-26 Highest is taken	Not Applicable
U.S. AIR FORCE ACADEMY Director of Admissions Colorado Springs, CO 80840-5651 719-472-2520	U.S. Citizen/Age 17-21 Unmarried/No Dependents Nomination CFT and DODMERB exams 6 yrs. Post-grad Active Duty	SAT V-580, M-560 ACT E-24, R-24 M-25, SC-25 Highest is taken	SAT V-635, M-661 ACT E-27, R-30 M-29, SC-29
U.S. MILITARY ACADEMY Director of Admissions West Point, New York 10996-1797 914-938-4041	U.S. Citizen/Age 17-21 Unmarried/No Dependents Nomination PAE and DODMERB exams 6 yrs Post-grad Active Duty	SAT V-560, M-560 ACT E-20, M-23 Highest is taken	SAT V-561, M-646 ACT E-27, M-28
U.S. MERCHANT MARINE ACADEMY Admissions Office Kings Point, New York 11024-1699 1-800-732-6267	U.S. Citizen/Age 17-25 No Marriage Restriction Nomination/Congressional Only DODMERB exams 8 yrs. Post-grad Reserve Duty 5 yrs. maritime industry	SAT V-480, M-520 TOTAL 1050 Minimum ACT E-21, M-25 Highest is taken	SAT V-542, M-593 ACT-Not Applicable
U.S. COAST GUARD ACADEMY Director of Admissions New London, Connecticut 06320 203-444-8444	U.S. Citizen/Age 17-21 Unmarried/No Dependents NO NOMINATION REQUIRED DODMERB exam only. 6 yrs. Post-grad Active Duty	No scores are necessary	Not Applicable

NOTE: Overall SAT and ACT scores must equal the sum of the minimums to qualify for an interview.

PAE - Physical Aptitude Exam
CFT - Candidate Fitness Test

U.S. Sen. Richard Shelby - Alabama
1800 Fifth Avenue North
321 Federal Building
Birmingham, AL 35203
205 731-1384
FAX 205 731-1386

U.S. SEN. RICHARD C. SHELBY'S

U.S. Service Academy Nomination Application Form

(PLEASE PRINT CLEARLY OR TYPE)

Please rank the academies 1-4. Academies that you have not applied to, pleased leave blank.

_____ U.S. Naval Academy _____ U.S Air Force Academy

_____ U.S. Military Academy _____ U.S. Merchant Marine Academy

1. Personal Data:

SS# _____

Full Legal Name: _____
LAST FIRST MIDDLE

Perm. Address: _____

Temp. Address: (if any) _____

Give date temp. address no longer applies: _____

Phone#(s): _____

Are you a U.S. Citizen? *(circle one)* Y / N Date and Place of Birth: _____

Father's Name: _____

Father's Address: *(If different from above)* _____

Father's Phone (Home): _____ Phone (Work): _____

Mother's Name: _____

Mother's Address: *(If different from above)* _____

Mother's Phone (Home): _____ Phone (Work): _____

Name of High School: _____ Date of Graduation: (m/yr) _____

High School Address: _____

High School Phone: _____ Counselor's phone: _____

II. Academic Data:

G.P. A. (weighted) _____ G.P.A. (unweighted) _____

ACT Scores: E _____ M _____ R _____ Sc _____ SAT Scores: V _____ M _____

Or date ACT to be taken (m/yr) _____ Or date SAT to be taken (m/yr) _____

Class Rank: _____ of _____ (Top _____%)

Currently attending: High School Jr. College 4-yr. College Prep School

If college, are you attending on a scholarship? If yes, explain: _____

III. Leadership Data/Extra-Curricular Activities: (indicate year(s))

Please check all applicable:

_____	Boys'/Girls' State or Nation	_____ (years)	_____	Church Membership	_____ (years)
_____	Eagle Scout	_____ (years)	_____	Civic Organizations	_____ (years)
_____	Boy Scout/Girl Scout	_____ (years)	_____	Football	_____ (years)
_____	Key/Interact Club	_____ (years)	_____	Baseball/Softball	_____ (years)
_____	National Honor Society	_____ (years)	_____	Basketball	_____ (years)
_____	President or Officer of		_____	Swimming	_____ (years)
	Class/Student Council	_____ (years)	_____	Track/Cross Country	_____ (years)
_____	President or Officer of School Club	_____ (years)	_____	Volleyball	_____ (years)
_____	Academic Honors Club	_____ (years)	_____	Wrestling	_____ (years)
_____	School Band/Chorus	_____ (years)	_____	Other Sport	_____ (years)
_____	School Newspaper/Yearbook Editor	_____ (years)	_____	Civil Air Patrol & Navy Sea Cadets	_____ (years)
_____	Jr. ROTC Officer	_____ (years)		List other(s)	
_____	Debate Club	_____ (years)		_____	_____ (years)
_____	Language	_____ (years)		_____	_____ (years)
_____	Hours worked per week (after school)	_____ (years)		_____	_____ (years)
_____	Hours worked per week (summer)	_____ (years)		_____	_____ (years)

IV. Essay: *Briefly state why you want to attend the academy of your choice. (50 words or less)*

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

V. Attachments: *You are encouraged to attach a one page resume or list of honors and awards, activities or any information you feel is pertinent to your application.*

VI. Signature: *I, the undersigned, declare that the information I have provided on this application form is true and correct, and complete to the best of my knowledge.*

_____ _____

Signature of Applicant Date

_____

Please print your name as it appears on the line above.

U.S. SEN. RICHARD C. SHELBY'S

U.S. Service Academy Nomination Recommendation Form 1
(RF#1)

Note to Applicant: You are required to submit three recommendation forms: one (RF#1) from your counselor, advisor or principal, and two (RF#2 & RF#3) from individuals (non-family) of your choosing who know you well. These completed forms should be returned to you in a sealed envelope with their signature across the seal. **Submit recommendations along with application and all other required documents to my Birmingham office by the December 5, 2014, deadline.**

1. Name of Applicant _____
   Last First Middle

   Address _____
   Street City/State Zip

Note to Advisor, Counselor or Principal: You may feel free to attach a letter; however, please note that the completion of this form and your signature is a requirement. Please type or print and return the completed form to the applicant in a sealed envelope with your signature across the seal. You may include the applicant's official transcript with the recommendation or send it directly to my Birmingham office by the December 5, 2014, deadline.

Unweighted GPA: _____ SAT Score: M _____ V _____

Weighted GPA: _____ ACT Score: E _____ R _____

Class Rank/Size: _____ M _____ Sci. R _____

Composite _____

Date: _____ Signature: _____

2. How long have you known the applicant and in what capacity? _____

   _____

3. What do you consider to be the applicant's talents or strengths? _____

   _____

4. What do you consider to be the applicant's weaknesses? _____

   _____

5. Do you know of any personal circumstances or conditions which might affect the applicant's performance at the academy? _____ If yes, please explain:

   _____

   _____

6. Please give us your appraisal of the applicant in terms of the qualities listed below. Leave blank those which you have no information about.

	Usually Outstanding Top 5%	Superior Top 15%	Excellent Top 1/3	Good Mid. 1/3	Average Bot 1/3	Poor Top 2%
Intellectual Ability						
Ability to Work With Others						
Leadership Qualities						
Imagination and Creativity						
Motivation Maturity						
Overall Character						

7. Please comment on the ratings that you have assigned in item 6, and any additional statement about the applicant's record, potential, or personal qualities which you believe would be helpful in considering this person's application for one of the service academies. *(Do not hesitate to attach an additional sheet.)*

Recommender's Signature _____

Recommender's Name *(please print)* _____

Position or Title: _____ School or Firm: _____

Address: _____

Street City State Zip

Please return this form in a sealed and signed envelope directly to the applicant as soon as possible.

U.S. SEN. RICHARD C. SHELBY'S

U.S. Service Academy Nomination Recommendation Form 2
(RF#2)

Note to Applicant: You are required to submit three recommendation forms: one (RF#1) from your counselor, advisor or principal, and two (RF#2 & RF#3) from individuals (non-family) of your choosing who know you well, i.e. teacher, coach, employer. These completed forms should be returned to you in a sealed envelope with their signature across the seal. **Submit recommendations along with application and all other required documents to my Birmingham office by the December 5, 2014, deadline.**

1. Name of Applicant _____
   Last First Middle

   Address _____
   Street City/State Zip

Note to Recommender: The aforementioned applicant is seeking admission to one of the United States service academies, which provide a college education leading to a career as a military officer. The questions posed below suggest the kind of information that would be helpful in the selection process; however, they are provided for your convenience only and we would welcome any additional comments in the format of your choice. Your assistance in this applicant's evaluation is very helpful and greatly appreciated. Please type or print and return the completed form in a sealed envelope with your signature across the seal to the applicant, who will submit your recommendation unopened with his/her application. Please know the deadline is December 5, 2014.

2. How long have you known the applicant and in what capacity? _____

   _____

3. What do you consider to be the applicant's talents or strengths? _____

   _____

4. What do you consider to be the applicant's weaknesses? _____

   _____

5. Do you know of any personal circumstances or conditions which might affect the applicant's performance at the academy? _____ If yes, please explain:

   _____

   _____

6. Please give us your appraisal of the applicant in terms of the qualities listed below. Leave blank those which you have no information about.

	Usually Outstanding Top 5%	Superior Top 15%	Excellent Top 1/3	Good Mid. 1/3	Average Bot 1/3	Poor Top 2%
Intellectual Ability						
Ability to Work With Others						
Leadership Qualities						
Imagination and Creativity						
Motivation Maturity						
Overall Character						

7. Please comment on the ratings that you have assigned in item 6, and any additional statement about the applicant's record, potential, or personal qualities which you believe would be helpful in considering this person's application for one of the service academies. *(Do not hesitate to attach an additional sheet.)*

Recommender's Signature _____

Recommender's Name *(please print)* _____

Position or Title: _____ School or Firm: _____

Address: _____

Street City State Zip

Please return this form in a sealed and signed envelope directly to the applicant as soon as possible.

U.S. SEN. RICHARD C. SHELBY'S

U.S. Service Academy Nomination Recommendation Form
(RF#3)

Note to Applicant: You are required to submit three recommendation forms: one (RF#1) from your counselor, advisor or principal, and two (RF#2 & RF#3) from individuals (non-family) of your choosing who know you well, i.e. teacher, coach, employer. These completed forms should be returned to you in a sealed envelope with their signature across the seal. **Submit recommendations along with application and all other required documents to my Birmingham office by the December 5, 2014, deadline.**

1. Name of Applicant _____
   Last First Middle

   Address _____
   Street City/State Zip

Note to Recommender: The aforementioned applicant is seeking admission to one of the United States service academies, which provide a college education leading to a career as a military officer. The questions posed below suggest the kind of information that would be helpful in the selection process; however, they are provided for your convenience only and we would welcome any additional comments in the format of your choice. Your assistance in this applicant's evaluation is very helpful and greatly appreciated. Please type or print and return the completed form in a sealed envelope with your signature across the seal to the applicant, who will submit your recommendation unopened with his/her application. Please know the deadline is December 5, 2014.

2. How long have you known the applicant and in what capacity? _____

   _____

3. What do you consider to be the applicant's talents or strengths? _____

   _____

4. What do you consider to be the applicant's weaknesses? _____

   _____

5. Do you know of any personal circumstances or conditions which might affect the applicant's performance at the academy? _____ If yes, please explain:

   _____

   _____

6. Please give us your appraisal of the applicant in terms of the qualities listed below. Leave blank those which you have no information about.

	Usually Outstanding Top 5%	Superior Top 15%	Excellent Top 1/3	Good Mid. 1/3	Average Bot 1/3	Poor Top 2%
Intellectual Ability						
Ability to Work With Others						
Leadership Qualities						
Imagination and Creativity						
Motivation Maturity						
Overall Character						

7. Please comment on the ratings that you have assigned in item 6, and any additional statement about the applicant's record, potential, or personal qualities which you believe would be helpful in considering this person's application for one of the service academies. (Do not hesitate to attach an additional sheet.)

Recommender's Signature _____

Recommender's Name (please print) _____

Position or Title: _____ School or Firm: _____

Address: _____

Street City State Zip

Please return this form in a sealed and signed envelope directly to the applicant as soon as possible.